

**SWEETWATER RANCH HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES
JANUARY 12, 2021**

NOTICE OF MEETING

Upon due notice given, a meeting of the Board of Directors for the Sweetwater Ranch Homeowners Association was held on January 12, 2021 at the hour of 5:00 p.m. via Zoom.US.

ATTENDANCE

Directors Present: Matthew Leyden and Grace Britton.

Directors Absent: None.

Representing Encore Property Management: Shelley Seay, CCAM,-PM-CID®.

CALL TO ORDER

The meeting was called to order at 5:02 p.m. by Matthew Leyden, President.

HOMEOWNER FORUM

Two Homeowners were present for Homeowner Forum.

CONSENT CALENDAR

- A. Review/Approve Minutes of October 13, 2020.
- B. Review/Approve Organizational Minutes of October 13, 2020.
- C. Review/Approve Management Report of October 13, 2020.
- D. Review/Approve Financials from Oct & Nov, 2020.

A motion was made by Grace Britton to approve the Consent Calendar as submitted. Seconded by Matthew Leyden. Motion carried unanimously.

LANDSCAPE REPORT

None.

UNFINISHED BUSINESS

Board acknowledged and accepts the resignation of Scott Kerr from the Board as a Director and Officer

NEW BUSINESS

Motion made by Matthew Leyden to appoint Homeowner Scott Brown as Vice President, to fill the vacancy from Scott Kerr. Seconded by Grace Britton. Motion carried.

**SWEETWATER RANCH HOMEOWNERS ASSOCIATION
JANUARY 12, 2021
PAGE 2**

Motion made by Grace Britton to approve proposal from RDA for Reserve Study update only in the amount of 350.00. Seconded by Matthew Leyden Motion carried.

Board discussed the option to install a bulletin board at the Basin wrought iron fencing at the corner of Branding Iron, to post all agenda's and general notices. Board approved to install and 4 keys NTE 600.00.

NEXT MEETING DATE

The next meeting date is tentatively scheduled for April 13, 2021 at the hour of 5:00 p.m. for General and Executive to follow, via Zoom.

EXECUTIVE SESSION DISCLOSURE

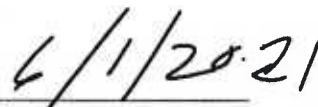
The Board met in Executive Session on January 12, 2021 to review the Executive Session Minutes, collection accounts, violations and hearings.

ADJOURNMENT

There being no further business to bring before the Board at this time, the meeting was adjourned at 5:22 p.m.

Submitted by: Shelley Seay, CCAM-PM-CID® Certified Community Manager

Approved by: 
Authorized Board Member


Date